JOPLIN PUBLIC LIBRARY – RELOCATION SERVICES
AMENDMENT #2
February 17, 2017
EDA #: 05-79-05345

1. Section 6d- Insurance – Errors & Omissions Insurance is not required. The successful bidder will not be required as part of contract and will be removed.
2. All bidders to include a $5,000.00 contingency as part of their final bid. A revised bid worksheet has been included.
3. Number of crates – it is the responsibility of the successful bidder to provide anticipated number of crates for staff desk content and other related storage areas. Bidders should use 600 as a minimum number of crates to be provided.
4. Crates are to be delivered to main library at 300 S. Main Street 2 weeks prior to designated moving date.
5. Joplin Public Library staff will be responsible for packing/unpacking all contents of desks and storage cabinets.
6. Joplin Public library staff will be responsible for packing/unpacking children's (juvenile) collection.
7. Bid documents referred to a limited amount of office equipment and supplies. A detailed list of these items is attached to this amendment.

End of Amendment #2.

EXHIBIT E
PRICING WORKSHEET

Please use the below worksheet for your pricing proposal. Please be sure to include all requested items as addressed in Section 12 – Bid Price, in the Request for Proposal. Additional pages may be included to show breakdowns but it is requested the below table is completed for final pricing.

	SCOPE	**UNIT PRICE**	**TOTAL**
1.	Containers & Supplies		
2	Crates		
3	Pre-Move Planning		
4	Move – Materials collection		
5	Move – Office, Non-cataloged items, supplies		
6	Move- Electronics		
7	Other		
	CONTINGENCY		**$5,000.00**
	TOTAL – NOT TO EXCEED		

Addendums acknowledged: _____

_____ _____
Company Date:

_____ _____
Contact Name: Title:

_____
Signature:

By signing the above, I certify that I am authorized by the Company named above to respond to this request.

Joplin Public Library - equipment/furniture list

17-Feb-17

Department	Item	Quantity	Dimensions
Technical Services	Disc buffing machines	2	13″ x 12″ x 12.5″
Technical Services	Paper cutter	1	
Technical Services	Paper cutter	1	
Technical Services	Typewriter	1	
Technical Services	Book press	2	14" x 12" x 8.5"
Technical Services	Flatbed carts	2	
Technical Services	Wire mail carts	2	
Lobby	Grandfather clock	1	
Circulation	Shredder	1	
Circulation	Paper cutter	1	
Circulation	Paper cutter	1	
Circulation	Copier	1	
Circulation	Tabletop fans	2	
Circulation	Floor fan	1	
Children's	AWE computers	4	
Children's	Rotary paper cutter	1	
Children's	Desktop laminator	1	
Children's	Silhouette machine	1	
Children's	3-wheeled tricycles	2	
Children's	Water table	1	
Children's	Bookshelves in infant area	1	
Children's	Bookshelves in Family Place area	1	
Children's	Children's kitchen	1	
Children's	Folding wooden shelving	1	
Children's	Wooden book rack	1	
Children's	Child size table with 2 chairs	1	
Children's	Wooden cabinet in Large Meeting Room	1	
Children's	Various Decor Pieces from Penthouse (Cardboard)	varies	
Children's	Toys and Supplies from Projector Room		
Children's	Acrylic sign holder (tall; for storytime)	1	
Admin (Lisa)	Sharp MX-2640 color copier	1	
Admin (Lisa)	Fellowes shredder	1	
Admin (Lisa)	Typewriter	1	
Admin (Lisa)	Two-Drawer lateral file	1	
Teen (Dept.)	Coin-op donation machine	1	
Teen (Dept.)	Wooden/acrylic magazine spinner rack	1	
Teen (Dept.)	Slanted metal magazine rack	1	
Teen (Dept.)	Bulletin boards	2	24" x 36"
Teen (Dept.)	Dry erase board	1	24" x 36"
Teen (Dept.)	Book truck	1	
Teen (Dept.)	Hand chair	1	
Teen (Storage)	Cutting mats	2	24" x 36"
Teen (Storage)	Plastic buckets	6	
Teen (Storage)	Tabletop ironing board	1	
Teen (Storage)	Plastic, 3-shelved cart	1	
Teen (Storage)	Small, 3-4 drawer rolling cart	1	
Teen (Storage)	Large metal cart	1	
Reference	Steel Cabinets	1	30"w x 65"h x 18"d
Reference	Steel Cabinets	5	42"w x 65"h x 18"d
Reference	Wooden Island	1	6' 2"w x 42"h x 32"d
Reference	Scanner Unit: 1 all-in-one PC, flatbed scanner, paper feed scanner, and printer	1	
Reference	Canon Copier ImageRunner 2270	2	4'h x 23"w x 29"d
Reference	Globe with stand	1	32"h x 21"w
Reference	Change Machine	1	21"h x 8"w x 13"d
Reference	Digital Reader Printer: 1 desktop PC with 27" monitor and scanning unit	1	
Reference	Minolta Reader Printer with Laser printer and stand	1	57"h x 29"w x 33"d
Reference	Reader Printer	1	57"t x 29"w x 33"d
Reference	1910 Encyclopedia Britannica set in Wooden bookcase	1	52"h x 15"w x 11"d
Reference	Wooden Book truck	1	48"h x 40"w x 17"d
Reference	Typewriter with coinbox	1	24"w x 20"d
Reference	Yellow Book truck	1	36"h x 31"w x 16"d
Reference	Paper Shredder	1	
Reference	Dictionary stand	2	6"h x 21"w x 12"d
Reference	Grandfather Clock	1	8'h x 2'w x 20"d
Reference	Metal Cabinets for Card File	4	53"h x 15"w x 28"d
Reference	Metal Cabinets for Card File	1	53"h x 18"w x 27"d
Reference	Metal Cabinets for Card File	3	53"h x 19"w x 29"d
Reference	Wooden stool	1	18"h

Reference	Chair, red	1	31"h x 22"w x 24"d
Reference	Reading Edge Scanner	1	
Reference	Low Vision Reader	1	30"h x 21"w x 21"d
Reference	Book truck	1	43"h x 17"w x 13"d
Reference	Paper Cutter	1	18' x 24"
Reference	Laptop Cart	1	40"h x 43"w x 24"d
Post	Three-tiered cart	1	
Post	Kick stools	2	
Post	Antique coat rack (important - part of local history!)	1	
Post	Canon printer/scanner	1	
Post	Computer (monitor, CPU)	1	
Post	Easels	4	
Post	Large Rubbermaid totes	5	
Post	Vertical shelving units (with contents)	4	
Post	Antique trashcan	1	
Post	Small wooden bookshelf	1	
Post	A-frame sign (wood, a few feet tall)	1	
Post	Stone sculptures, the lion and the dog that flank the PAL entrance	2	

IT - workroom.

IT	Windows 10 Laptops	3
IT	Projectors	2
IT	Acer Monitors 22"	12
IT	Acer Monitor 19"	1
IT	HP Monitors Square 19"	5
IT	Lenovo Tilt USB Keyboards	10
IT	Cherry USB Keyboards and Cherry keyboards from staff that are currently in use	2+
IT	Dell Small Keyboard	1
IT	Receipt Printers	2
IT	Bar code Scanners plus other staff barcode scanners	4+
IT	Think Centre PCs	6
IT	HP LaserJet Printers	2
IT	Tripp Lite Battery Backup in the boxes	5
IT	Tripp Lite Battery Backup out of the boxes	5
IT	KVM switches	2
IT	Wire racks	3
Adim (Jacque)	Antique Revolving Bookshelf	1

Storage Shelving to Take

Current Location	**Description**	**QTY**	**Size**
Admin/TS	Wood with Hardboard Shelves	7	60h X 36w X 10d
IT	Steel Shelf w/ Steel Shelves	1	72h X 36w X 12d
IT	Steel Shelves w/ particle board shelving-Black	2	72h X 48w X 24d
IT	Wire Rack w/ keyboard	1	41h X 30w X 24d
Linda's Office	Black Steel Shelves	2	65h X 42w X 15d
Post Storage	Brown Wood Laminate Cabinets	1	84h X 36w X 24d
Post Storage	Brown Wood Laminate Cabinets	1	84h X 39w X 24d
Post Storage	Brown Wood Laminate Cabinets	3	84h X 48w X 24d
Post Storage	Brown Wood Laminate Cabinets	1	84h X 95w X 24d
Projection Room	Steel Shelves w/ particle board shelving	1	60h X 36w X 18d
Projection Room	Wood with Hardboard Shelves	4	60h X 36w X 10d
Reference Back Wall	Reference Cabinet	1	65h X 30w X 18d
Reference Back Wall	Reference Cabinet	5	65h X 42w X 18d
Reference Storage	Steel Shelf w/ Steel Shelves	2	75h X 144w X 12d
Reference Storage	Wood with Hardboard Shelves	1	1/3-93h -- 2/3 79h X 108w X 10d
Reference Storage	Wood with Hardboard Shelves	1	79h X 72w X 10d
Reference Storage	Wood with Hardboard Shelves	2	93h X 36w X 10d
Reference Storage	Wood with Hardboard Shelves	2	93h X 72w X 10d
Server Area	Steel Shelves w/ particle board shelving	1	72h X 48w X 36d
Server Area	Two Door Cabinet - yellow doors	1	67h X 36w X 15d
TS Storage	Laminate Cabinet	1	83h X 72w X 25d
TS Storage	Wood with Hardboard Shelves	2	76h X 37w X 10d
TS Storage (1), IT (3),	Steel Shelves w/ particle board shelving	8	72h X 36w X 18d