CITY OF JOPLIN
Community Development Block Grant – Disaster Recovery
ADDENDUM NUMBER 2

Date: May 23, 2014

Project Name**: RFQ for ENGINEERING SERVICES - ACTION PLAN #1**

This addendum forms a part of the RFQ Documents described above. The original RFQ document and any prior addenda remain in full force and effect as modified by the following that shall take precedence over any contrary provisions in the prior documents. Additionally, this addendum will be posted on the City's website in the same location as the original RFQ, as stated in the original RFQ. Any other questions that require the release of an Addendum must be received and provide adequate time for response so that the City can issue the Addendum no later than 5 days prior to the due date (June 9th).

1. ***Has an Administrative Consultant been selected?***

   The City of Joplin is currently procuring for a firm to help the city manage its second allocation of Community Development Block Grant Disaster Recovery (CDBG-DR) assistance from the Department of Housing and Urban Development (HUD). An administrative consultant to provide program management services has not been selected at this time.

2. ***Which firms submitted for the Administrative Consultant role?***

   Firms that submitted a response to the City's request to provide program management services for the second allocation of CDBG-DR assistance include:
   Angie Brewer & Associates
   Burns & McDonnell
   Customer Value Partners
   Deloitte
   Ernst & Young
   Hagerty Consulting
   Institute for Building Technology & Safety (IBTS)

3. ***Does the City expect the design team to provide any type of public involvement services?***

   Yet to be determined. If it is determined that public involvement services are required, such services will be part of the contract negotiations with the selected firms.

4. ***The RFQ states the construction services ARE required for the Sanitary Sewer Services and does NOT state that they are required for the Surface Element Services. Is this the case?***

   Yes.

5. Has the Environmental Records Review (ERR) been completed for the project? If yes, was there a different ERR for each Project Area (How was the project aggregated?)

No. The firm that is eventually awarded this contract may be requested to perform various assessments that fall within the environmental review process. The Qualification Statements should include information as to whether the firm or the team has experience in conducting an ERR.

6. Has an archeology study been completed?

No.

7. Has any coordination occurred with the State Historical Preservation Office (SHPO)?

The State Historical Preservation Office (SHPO) and the Osage Nation Historical Preservation Office (THPO) have both cleared the Expedited Debris Removal (EDR) area. Both entities will need to clear any work between the EDR area and the Tornado Zone area boundary. A map delineating the Tornado Zone and the EDR is now included with the Project Maps on the City of Joplin's website page for this RFQ.

8. Have any public notices been released for this project?

Public notice was provided as part of the approval by City Council and submission to HUD of the Partial Action Plan for the Community Development Block Grant – Disaster Recovery Round 2 funds.

9. Has the project received Release of Funds (RROF)?

The Release of Funds request will be submitted for the construction of the sanitary sewer after the completion of the ERR.

5. Can a subcontractor that performed under a prime contractor for the initial condition assessment be a subcontractor or a prime contractor bidding on construction projects that are part of this program?

Yes.

6. Under this Action Plan #1 what is the total budget (engineering and construction) for the sanitary sewer work, stormwater and related work, other tasks?

As outlined in the Partial Action Plan 1 found at www.joplinmo.org\cdbg-dr the following is the proposed budget:

Infrastructure Activities

Sidewalk Reconstruction/Construction (Design Only)	$ 588,000.00
Sanitary Sewer (Design & Construction Phase 1)	$ 4,500,000.00
Storm Sewer (Design Only)	$ 2,381,400.00
Curb & Gutter (Design Only)	$ 393,000.00
Sub Total	**$ 7,862,400.00**

7. ***What are the DBE/MBE/WBE requirements?***

   There are no DBE, MBE and WBE requirements, but it is encouraged.

8. ***Is there available information on timing and budget for subsequent Action Plans?***

   No.

9. ***Can you clarify the term "Ground Truthing"?***

   The intent is for the respondents to include information about their ability to verify the actual depths of buried utilities that maybe in conflict. The term "ground truthing" also refers to the process of verifying data gathered from aerial or satellite methods by use of field crews on the ground.

10. ***Page 4, item 10 states "prepare draft Construction Documents that optimize efficiency, maintenance requirements, and service delivery, with several review points for City Staff. The City expects that design documents will include Schematic Design, Design Development and 30/60/90% completion milestones, culminating in complete Construction Documents. Selected Consultants' payment request will be tied to the completed milestones for project design, while project construction management and oversight may be paid for on a monthly basis based on progress achieved". Can you describe the anticipated review process?***

    In coordination with the selected consultant the City will review progress and quality of the documents at the milestones stated.

11. ***The City's last RFQ listed specific projects. Does the City have a list of projects for this RFQ or does the selected consultant evaluate the area and develop a list of projects, or is it both?***

    There is no specific project list for the sanitary sewer system. There is a list of projects for the storm sewer system which will be added to the City's website. The storm sewer projects will be evaluated by the consultants and may be added to or changed. There is no specific project list for the curb & gutters and sidewalks.

12. On page 8 under "selection criteria" familiarity with projects and project area is worth 20 points. How can a submittal show familiarity with projects that are not listed or familiarity with the project area which is also not shown?

The review committee will be looking for general familiarity with projects of similar nature. The project areas are defined on the maps on the City's website.

13. Does the City have any priorities for how the sanitary sewer budget should be used?

No.

14. Does the cover letter for the submittal have to follow the format shown on page 7 exactly?

Yes.

_____ _____

Nicholas A. Heatherly, PE Date
Director of Public Works

Each Respondent shall acknowledge receipt of this addendum by affixing his signature below by noting this addendum in his submittal, and by attaching this addendum to his Qualification Statement.

ACKNOWLEDGEMENT

The undersigned acknowledges receipt of this addendum and the Qualification Statement submitted in accordance with information, instructions and stipulations set forth herein.

Bidder: _____

Signed By: _____ Date: _____