February 2, 2026

Request for Proposal No. 2026-120-1

Addendum #1

Please note the following changes made for clarification to this Request for Proposal. **This addendum must be listed as Addendum #1 on the ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA/AMENDMENTS** of the bid package as verification that you have received and are aware of the information contained herein.

QUESTIONS/CLARIFICATION/CHANGES:

QUESTIONS:

1) The RFP states that customers requesting additional carts will incur an additional cost to be paid by the resident (pg. 33 of RFP). Will this be billed by the City or by the Contractor directly to the resident?
    a. **Response**: The City will bill the resident and the Contractor will be paid the amount collected by the City.
2) Is there anything in this bid, if not agreed upon, that will disqualify the entire bid?
    a. **Response**: Vendors are expected to provide all information requested in the RFP and document the requested minimum requirements. Please state any exceptions to the Contract on Form 9 Exception Form. If an exception is non-negotiable, please state so.
3) For the additional yard, brush, and bulk waste pickup the RFP states (pg. 39) that the Contractor cannot perform any additional pickups without first obtaining agreement in writing from the resident including price. Does this need to be a formal contract agreement in writing or would an email be an acceptable form of documentation?
    a. **Response**: The written form of agreement between the Contractor and resident for Additional Bulky or Yard and Brush Waste Collection can be determined by the Contractor, subject to approval of the form by the City.
4) For unacceptable set-outs or not-set-outs the RFP states (pg. 51) that if the Contractor is notified after 1:00 p.m. then the Contractor shall return by 9:00 on the day after the complaint is received.
    a. For those customers who are serviced on Friday would the Contractor be allowed to collect on Monday rather than Saturday?
    b. Could the recovery timeline be opened up to the end of the day, the next business day?
        i. **Response**: No, verified missed collections submitted after 1:00 p.m. shall be picked up the next day by 9:00 a.m. Please see Contract Section 21.0.

5) Regarding customer billing the RFP states (pg. 43) that the Contractor shall invoice residents for any additional brush, yard or bulk collection services that are requested. Within 10 days of the end of each month, the Contractor shall remit to the City a statement of all fees invoiced for additional bulky waste collection services performed during the month. Does the City not want reports on billing for extra brush and yard waste collection as well or only on additional bulk pickups?
    a. **Response**: Please report additional brush and yard waste billing, as well. The Contract will be updated accordingly.
6) Does the City anticipate that during the term of the contract they will enact the universal recycling program for residents? In 2014, voters turned down the city's proposal to implement mandatory curbside recycling. The interest here is in the amount of capital needed to service the contract.
    a. **Response**: The City is requesting bid pricing for both universal and opt-in recycling and is considering both options.
7) If residents place additional containers (purchased by the resident) at the curb filled with trash, is the hauler required to empty those containers? Or, should the hauler tag the material, leave it, and report the excess to the City?
    a. **Response**: No, the Contractor is not required to empty those containers. Yes, the material shall be tagged and reported to the City.
8) The RFP states (pg.39 and Form 3D Appendix A pg.8 of 16) that bulky item collection will be limited to 4 CYD each time for monthly collection or 12 CYD for quarterly collection. Given that residents may not be able to appropriately gauge what 4 or 12 CYD of trash looks like, could this be switched to a limit of 4 items per monthly bulk collection or 12 items per quarterly bulk item collection? By specifying that each bulk item pick up would be limited to 4 or 12 items respectively , this would minimize the volume of calls and documentation to the City and the Contractor from residents who may state they left out 4 or 12 CYD of trash when they may have left more out.
    a. **Response**: No, the setout limits will state the cubic yard limitations. The Contractor can tag and report excess quantities. Subsequent educational information can communicate the setout limits in other terms, so long as the quantities match the limits in the contract.
9) The City requests access to hauling sites and on-board systems (Vehicle and Equipment Standards pg.43 of RFP) – our corporate policy prevents us from sharing access to these systems, so we would not be able to accommodate this request. Would this be negotiable with the City?
    a. **Response**: The Contactor shall provide access to vehicle locations to provide real-time positioning and routing of Collection Vehicles, work order management, and photo verification of service delivery via onboard technology systems, app, or some other digital system. Please refer to Contract Section 31.0 for the City's Rights to Inspect Facilities and Equipment.

10) If the Contractor knows that collected recycling materials are going to get baled it would be impossible to give the percentage recovered. Even then, about 25% of materials that are collected in recycling are actually contaminated/trash. If awarded the contract, we can keep track of where the bailed materials are sent, but to track what happens beyond that point is not within our scope. Would this be negotiable with the City? (pg. 41 of RFP).
    a. **Response**: The Contractor is not responsible for tracking where materials are sent after being sent to an end-use mill. The Contractor should be able to obtain information about the contamination rate at the recycling processing facility.
11) Rebranding our trucks and carts (color , markings, etc) is against corporate policy. Is this negotiable with the City?
    a. **Response**: The intent is for the vehicles and carts to have a uniform, acceptable appearance, which can be negotiated with the City.
12) Is the brush going to be bundled or bagged no longer than 4ft? Will this be cart contents/bagged brush waste only?
    a. **Response**: Please see Contract Section 2.2 for the definition of Yard Waste Bundles. Yard Waste Bundles shall be bundled, less than 4 feet in length, and less than 50 pounds.
13) Glass is not an acceptable recycling material - is this able to be removed from the list of program recyclables?
    a. **Response**: If the Contractor does not have access to a facility that accepts glass for recycling, please state so in the proposal and contract exceptions.
14) The draft agreement states that The City may implement cost decreases based on the cost adjustment indices for each service described below (Section 23.2 Annual Cost Adjustment Index). Section 23.2 Annual Cost Adjustment Index states that: “Subject to City approval, the contract rates shall be adjusted on April 1, 2028 and adjusted every April 1st thereafter for the term of the agreement. The adjustment shall be based on the year-over -year change in the average value of the US Consumer Price Index for Garbage and Trash Collection over the 12 month period ended September” however , section 23.1 of the draft agreement states that “The annual cost adjustment shall neither exceed 5% in a single year nor exceed a cumulative increase of 15% over a four year period. The December CPI rate was 4.8% and the year to date CPI rate is 5.4%. This being said, the CPI rate is higher than the 5% allowed within the draft agreement and would exceed the 15% in a matter of three years. Would the City allow for a flat PI percentage that does not exceed the 15% stated in the draft agreement, and remove the clause regarding price decreases?
    a. **Response**: Please state an exception as part of the proposal. The City understands that the example in this question is greater than 15%. However, the intent of the 15% cap is to limit the total price increases to the City over a period of several years.

15) The RFP states: “The City reserves the right to request that the Contractor provide technology improvements from time to time as appropriate to maintain performance. The cost to supply , install, maintain, and operate these electronic systems is included in the Contract Rates, including the cost of any software licenses required by the City.” Is this negotiable with the City?
    a. **Response**: Please state an exception as part of the proposal.
16) Regarding the liquidated damages listed in the Draft Agreement, before any fines or damages are enforced, will there be a grace period or notification process so the Contractor may address any of the causes of a liquidated damage?
    a. **Response**: Please see Contract Section 32.0 for information on the liquidated damages process. Please state an exception as part of the proposal, as needed.
17) What are the City’ s goals with tracking carts and having a cart database? There will be additional costs associated with establishing and maintaining a cart database. Since carts are owned and replaced by the Contractor at the Contractor ’s own expense (unless it is found that carts are damaged by a Customer), would the City allow the Contractor to keep track of carts at the Contractor ’s discretion and provide monthly and annual reports to the City of the number of carts at each Residential Service Unit?
    a. **Response**: The City’s goal with tracking carts is to have an accurate database of how many carts are deployed and at which customers for accurate service delivery and billing. Some level of tracking and reporting will be required. Please state an exception as part of the proposal.
18) The RFP Form 3C states in footnote 1 that “Monthly fee per Residential Service Unit for once-per -week Collection of up to 4 cubic yards of Yard and Brush Waste including hauling and disposal at Contractor ’s Disposal Location” but the commingled option implies that residents may put yard waste in their regular trash bins which are 95 gallon carts that can hold up to 0.5 yards (Appendix A: page 7, see below). Is yard and brush waste cart contents only on Option A?
    a. **Response**: For Option A, residents will place Yard and Brush Waste into the landfill cart. For Option B, residents will place Yard and Brush Waste on the curb in bags and bundles. Up to 4 cubic yards may be collected under both Option A and Option B.
19) The RFP states that Option A is a commingled option with trash and yard waste (Form 3C Appendix A: page 7, see below). Given that each polycart can hold up to 0.5 yards of waste and since the City is looking to move away from the “take all” program, would this mean that each week the Contractor would be required to pick up an additional 3.5 cubic yards of yard waste that is in paper lawn and leaf bags?
    a. If the Contractor is required to pick up the excess 3.5 cubic yards of yard waste, will residents be required to place the material that does not fit in the polycart into paper lawn and leaf bags?

b. Does the City want the commingled trash and yard waste for Option A to be cart content only and if so is the City looking for a designated yard waste container as there is an option for "Every Other Week Collection"?
    i. **Response**: For Option A, residents will place Yard and Brush Waste into the landfill cart. For Option B, residents will place Yard and Brush Waste on the curb in bags and bundles. Form 3C requests an every other week collection option. Residents may request an additional cart for an additional fee.