Finance Department
602 S Main Street
Joplin, Missouri 64801
417-624-0820, ext. 1242
Fax: 417-624-4620
jwagler1@joplinmo.org

Requirements for Contractors License

#1: Submit Business License Application to Finance Department

#2: $10,000 License & Permit Bond

This is sometimes called a Surety Bond. The bond can be purchased from an insurance company.

To Say:	General Builder	(Commercial Build & Remodel)
	General Builder	(Residential Build & Remodel)
	Subcontractor	(Specialty Work – must state what type of work)

#3: Certificate of Public Liability & Workers' Compensation Insurance

Liability Insurance – The City of Joplin must be listed as the certificate holder. The coverage must be at least $300,000 combined single limits for bodily injury or property damage.

Workers' Compensation Insurance – Contractors with more than one employee must provide proof of workers' compensation insurance.

An affidavit/waiver must be signed if exempt from workers' compensation insurance. Exemptions: sole proprietors or single owners and members of a partnership (not included in employee count).

#4: Business License Fee

Fee Classification (Prorated)	General Builder (Commercial)	General Builder (Residential)	Subcontractor (Specialty Work)
Per Year	$500.00	$200.00	$150.00
9-Month License	$375.00	$150.00	$112.50
6-Month License	$250.00	$100.00	$75.00
3-Month License	$125.00	$50.00	$37.50

9-Month License: license issued from Aug 15th thru April 14th
6-Month License: license issued from Nov 15th thru April 14th
3-Month License: license issued from Feb 15th thru April 14th

Make Checks Payable to CITY OF JOPLIN

The City of Joplin business license year runs from April to April. The fee is due on April 15th each license year.

The City of Joplin accepts the following payment methods: cash, check, Visa, MasterCard, Discover Card, or American Express. Upon completion of these requirements, work in the City of Joplin may start immediately.