SWTDESIGN

DORA BIKE PARK PRE-BID CONFERENCE SUMMARY

October 17th, 2024
Summary Distributed October 22, 2024

TO: See enclosed attendance sheet
COMPANY NAME:
ADDRESS 1:
ADDRESS 2:
PHONE NUMBER:

FROM: Bryce Vogel, SWT Design
PROJECT: DORA Bike Park
PROJECT NUMBER: 21703.01.000
SUBJECT: Pre-Bid Meeting

MEETING LOCATION: Zoom & Joplin City Hall 5th Floor Study
DATE OF MEETING: October 17, 2024 / 3:00 PM – 4:00 PM
SWT DESIGN REPRESENTATIVE(S) AND CONSULTANTS: Bryce Vogel, Lance Klein, Jay Wohlschlaeger (SWT Design), Aaron Terry (Civil & Survey)
CLIENT REPRESENTATIVE(S): Greg Bertincino, Paul Bloomberg, Leslie Haase, Jeremy Hagerman, Tony Robyn, Dakota Rusk, Josh Simmons

Agenda:

a) Introduction (SWT)
b) Bid Schedule Overview (Civil & Survey)
c) Project Overview (SWT, C&S, IMBA)
d) Bid Procedures (C&S), Add/Deduct Alternates and Stewardship (SWT, IMBA), Deferred Submittals (C&S)
e) Contract / ARPA Items (Leslie Haase, City of Joplin)
f) Questions

Bid Schedule Recap:

a) Oct 9 – Advertisement to Bidders
b) Oct 17 – Mandatory Virtual Pre-Bid
c) Oct 24 – Deadline for Questions
d) Oct 31 – Final Addendum / Response to Questions
e) Nov 8 / 10 AM – Close of Bid Period, Bids Opened

Post Bid Schedule:

a) Nov 15 – Design Team Bid Recommendation to City
b) Nov 22 – Bid Recommendation Package due to City Council for Review
c) Dec 2 – City Council Meeting / Award
d) December – Execution of Contract
e) Anticipated NTP – 1/6/2025
f) January – March 2025 – Trail Flagging, Tree Removal
g) Substantial Completion – 10/3/25
h) Project Closeout – 12/5/25

Meeting Description:

REMARKS:	ACTION BY:
1. SWT & the City of Joplin introduced the project and design team.	

2. Aaron Terry provided a review the bid and anticipated project schedule. A second addendum will be distributed early next week with unsealed, unsecured PDF plans. The deadline for questions will also serve as the deadline for submittal of bidder-proposed substitutions of specified products or materials. Pre-approvals will be made available to all bidders via addendum.

3. Bryce Vogel provided an overview of the project, highlighting the various project elements on plan sheets C-100, C-200, C-201, T-100, T-112, T-117, SP-01, E-102, E-104, including culturally sensitive archeological and mine waste sites.
   The parking area on sheet C-200, while not shaded, will be constructed of asphalt.
   It was noted that the plans include spare conduits for future fiber optic and communications cabling associated with future security infrastructure.

4. Jay Wohlschlaeger recapped the five bid alternates.

5. Aaron Terry reviewed bid procedures and pointed out attachments on page three of the bid book table of contents. The Section 404 and City floodplain development permits will be distributed when they are issued.

6. Aaron Terry & Bryce Vogel reviewed the six deferred submittals to be submitted after contract award. Bidders must submit alternates for approval for the restroom building, pavilion, and high-mast activity lighting until the deadline for questions on October 24, 2024.
   - Restroom building plans
   - Pavilion plans
   - Bridge and wingwall plans
     Plans provide a profile of the bridge and wingwalls, with design requirements provided in a Job Special Provision.
   - Flyover Table-Top Crossing (if bid alternate is accepted)
   - Pressure sewer plans
   - High-mast activity lighting plans

   Dakota Rusk added that the City of Joplin adopted the 2018 International Building Code with modifications.

7. Aaron Terry indicated CAD files will be provided to the contractor after award for use in site layout and grading.

8. The design team responded to a question regarding provisions for power needed for the future security elements, indicating that in bidding, security components are limited to the empty conduits mentioned in Item 3.

9. A bidder asked if aggregate, concrete, and asphalt specifications would be provided. The team responded that the information is provided in the 2021 City standard specifications, available on the City's website.

10. A bidder asked if CAD files would be provided to bidders. Aaron Terry responded that the design team would discuss and a response provided in the addendum.

11. Leslie Haase reviewed ARPA contract provisions and requirements spelled out in the contract documents. A revised contract will be issued in an upcoming addendum. The Design Team noted that the project funding requires a contract to be signed for construction by the end of the year.

12. Ethan Edmon and Mike Carpenter of Rock Solid Trail Contracting, asked how tree protection and mining restrictions would impact trail construction.
    Bryce Vogel indicated that the tree protection would be flexible to allow for trail construction and that excavation (breaking the ground surface) within mining areas could not be used in trail construction and spoils must be removed from the site.

13. Mike Carpenter asked if a project budget was available. Aaron Terry indicated that the budget is not available.

14. Mike Carpenter asked if the prebid conference was mandatory for subcontractors. Aaron Terry indicated that the prebid is mandatory only for prime contractors.

15. Mike Carpenter asked if there were prime contractors in attendance. Jay Wohlschlaeger stated the prebid attendance list would be distributed with the addendum.

16. Mike Carpenter asked if there was package pricing for the equipment from American Ramp Company. Aaron Terry indicated that contractors would need to secure their own pricing.

17. Aaron Terry took roll of Zoom meeting attendees from the information submitted in the chat:
    - Walter Brand, Bill's Electric
    - Ginny Brady, Rock Solid Trail Contracting
    - Mike Carpenter, Rock Solid Trail Contracting
    - Ethan Edman, Rock Solid Trail Contracting

    No other Zoom attendees were present.

18. Jay Wohlschlaeger and Paul Bloomberg stated that bidders needing access to the site should contact the design team to coordinate access

MISC.: Please forward this information to all parties concerned. If you have any questions please call.

The above is SWT Design's account of what took place at the meeting and/or during field observation. If there are any discrepancies or additions, please notify SWT Design within seven (7) days of filing.