CITY OF JOPLIN, MISSOURI

BID PACKAGE

#JLN2026-01

for

Airport Identity and Training Management Systems

JOPLIN PUBLIC WORKS DEPARTMENT – Airport Division
602 S. MAIN STREET
JOPLIN, MO 64801

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bid proposals until March 17, 2026 at 10:30AM at the Joplin Public Works Department – Airport Division located at 602 S. Main Street, Joplin, Missouri, 64801 to PURCHASE the following:

Airport Identity and Training Management Systems

Specifications and bid forms are available from **Allison Zahner**, Joplin Regional Airport Manager, by calling 417-623-0262 ext. 1840 or by writing to azahner@joplinmo.org or at the address indicated above.

Sealed bids must be received by the Director of Public Works or his Designee before 10:30AM, prevailing local time on March 17, 2026, at which time all bids will be publicly opened and read aloud by the Director of Public Works or his Designee at the Joplin City Hall, 602 S Main Street, Joplin MO 64801 in the 4th floor conference room. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Haase, CPA
Finance Director

*Publication Date: February 28**, 2026***

INSTRUCTIONS TO BIDDERS

The City of Joplin, Missouri proposes to PURCHASE the following:

Airport Identity and Training Management Systems

General Description and Specifications

The City is soliciting proposals from qualified firms for a comprehensive and automated Identity Management System (IdMS) and/or an integrated Training Management System. Bidders may submit proposals for:

1. Module A (IdMS) only;
2. Module B (Training) only; or
3. A combined solution for both Module A and B.

A vendor's inability to provide one module does not disqualify them from consideration for the other module.

Module A: Identity Management System (IdMS)

The system must:

- Maintain compliance with Transportation Security Administrations (TSA) regulations and Security Directives (SDs).
- Reduce data entry across multiple standalone systems.
- Achieve a paperless records management process.
- Function with related airport badging equipment, processes, and systems, including but not limited to fingerprint scanner, badge printer, access control software, and Security Threat Assessment systems.
- Automatically integrate and transfer required data for security threat assessments and Criminal History Records Checks (CHRC).
- Automate TSA mandated badge audits.
- Automate notifications to badge holders and signatories for badge expirations, renewal applications, and any required training.

Module B: Training Management System

The City is seeking a training solution that integrates with the IdMS to:

- Provide interactive learning courseware.
- Include a course builder that allows creation of slide presentations and tests.
- Support and manage initial and recurrent training including but not limited to:
    - Authorized Signatory Training
    - Security Identification Display Area (SIDA) training
    - Aircraft Rescue and Firefighting (ARFF) recurrent training in accordance with 14 CFR Part 139 FAA requirements
    - Movement Area Driver Training
    - General Aviation (GA) security awareness training
    - General Aviation (GA) driver training
- Provide webinar training for administrative and management staff on system functionality.
- Automatically update and synchronize training status with the IdMS, in accordance with the integration and data exchange requirements identified in Module A.
- Maintain training records management, including:
    - Completion dates and expiration tracking
    - Pass/fail results and testing history
- Automate notifications and alerts to badge holders, authorized signers, and administrators as required for initial, recurrent, and expiring training requirements.

PROPOSAL REQUIREMENTS

Bidders must provide transparent, itemized pricing for each module submitted. If submitting bids for both Module A (IdMS) and Module B (Training), pricing for each module must be listed separately.

MARK BID ENVELOPES: "BID #JLN2026-01 Airport Identity and training Management Systems, Due Tuesday March 17, 2026 at 10:30am"

Questions concerning the specifications and bidding procedures should be directed to Allison Zahner, Joplin Public Works Department – Airport Division by email at azahner@joplinmo.org, by mail at 602 S. Main Street, Joplin, MO, 64801 or by phone at 417-623-0262 ext. 1840.

CITY OF JOPLIN, MISSOURI
BID PROPOSAL RESPONSE FORM
AIRPORT IDENTITY AND TRAINING MANAGEMENT SYSTEMS

BID#JLN 2026-01
COMPANY NAME: _____

ADDRESS: _____

DATE: _____

I. MODULAR BID SELECTION
Please check the box(es) that apply to your submission:
☐ Module A (Identity Management System)
☐ Module B (Training Management System)

II. ITEMIZED COST SCHEDULE
Bidders must provide transparent, itemized pricing for each module submitted. If submitting bids for both Module A (IdMS) and Module B (Training), pricing for each module must be listed separately.

Module A (IdMS) Total Bid Price: $_____

Module B (Training) Total Bid Price: $_____

III. Estimated Completion Time (following receipt of Purchase Order)

Module A (IdMS): _____

Module B (Training): _____

IV. ACKNOWLEDGMENT OF SEPARATE AWARD
By submitting a bid, the Proposer acknowledges that the City may award Module A and Module B separately to different vendors.

MARK BID ENVELOPES: "BID #JLN2026-01 Airport Identity and training Management Systems, Due Tuesday March 17, 2026 at 10:30am"

Mail or Deliver Bids to:
Joplin Public Works Department
ATTN: Airport
602 S MAIN STREET
JOPLIN, MO. 64801

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____
Affiant