City of Joplin Special Event License Information

Application is valid for temporary events, special events, Third Thursday, and Joplin Empire Market events only.

Event Information:

1) Name of Event in which you are participating: _____

2) Location of Event: _____ Date of Event: _____

Applicant Information:

3) Name used to register for event: _____
(List business name. If registered under personal name, please print name here.)

4) Owner's Name, if different from above: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

5) Please check the box that applies to you:

- ☐ (a) I will sell retail items at this and/or other events and have a Missouri issued sales tax number: _____ (required for box a)
- ☐ (b) I will sell services, but no product, at this and/or other events.
- ☐ (c) I will only display items/services while at this and/or other events. Payments/Orders will not be collected.
- ☐ (d) I qualify for the following exemption/exclusion from Missouri's sales tax laws: I only make isolated or occasional sales of personal property, service, substance or thing with annual sales of $3,000 or less. See Missouri Statute 144.010.0(2)
- ☐ (e) I qualify for the following exemption/exclusion from Missouri's sales tax laws: I, the seller, or my spouse is at least 65 years of age, make handicraft items for sale, and the total gross proceeds from such sales does not constitute a majority of my/our annual gross income. See Missouri Statute 144.030.2(25)

6) Are you serving or preparing food or drinks? ☐ Yes ☐ No

Describe food or drinks to be sold or served: _____
(please indicate if food or drinks are pre-packaged or prepared)

License Fee:

I wish to apply for the following license(s):

Temporary / Special Event:

- ☐ Each event; $5 fee
- ☐ Each event; $80 fee; Temporary Food Vendor (if food or drinks is being sold or served) (answer "yes" to question #6) (required inspection by Joplin Health Department)

Third Thursday Event: (valid for Third Thursday event only)

- ☐ Each event; $5 fee
- ☐ Each event; $80 fee; Temporary Food Vendor; (if food or drinks is being sold or served) (answer "yes" to question #6) (required inspection by Joplin Health Department)

Joplin Empire Market Event:

- ☐ Each event; $5 fee
- ☐ Per year; $30 fee (Joplin Empire Market only) [valid April to April]
- ☐ Temporary Food Vendor; $75 fee (Joplin Empire Market only) (if food or drinks is being sold or served) (required inspection by Joplin Health Department)

Submit application and payment to (if mailing: check or money order): City of Joplin, 602 S Main St, Joplin, MO 64801