The City
Of
Joplin, MO

REQUESTS FOR PROPOSALS

For

Body Worn Cameras and Video File Maintenance for Police Department

RFP# 2015-15

Joplin Police Department
Attn: Captain Bob Higginbotham
303 E. 3rd Street
Joplin, MO 64801
(417) 623-3131 x643

REQUEST FOR PROPOSALS

The City of Joplin, Missouri will accept sealed proposals until 10:00 A.M., Friday, October 16, 2015 at the Joplin Police Department located at 303 E. 3rd Street, Joplin, Missouri, 64801 for the following:

Body Worn Cameras and Video File Maintenance for Police Department

Specifications and bid forms are available from Bob Higginbotham, Support Services Captain by calling 417-623-3131 ext. 643 or by writing to the address indicated above. Any proposals received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all proposals, to reject any or all proposals and solicit again at a later date. The City may waive any irregularities in the proposal or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of proposals and issuance of awards.

The City encourages minority and female owned businesses to submit proposals on all City purchases.

Leslie Haase, CPA
Finance Director

Publication Date: Wednesday, September 16, 2015

GENERAL INFORMATION AND REQUIREMENTS

Joplin Police Department is requesting sealed proposals to provide Body Worn Cameras and video file management software for use by Joplin Police Officers.

Submission of Proposals

One original and two copies of the sealed proposal must be delivered to:

Joplin Police Department
Attn: Captain Bob Higginbotham
303 E. 3rd Street
Joplin, MO 64801

Sealed proposals must be delivered no later than 10:00 A.M. on Friday, October 16, 2015. Proposals received after the above date and time will be returned and unopened.

The proposal must be sealed and must be plainly marked in the lower left-hand corner of the corner. "Body Worn Cameras and Video File Maintenance" Failure to submit a proposal in a properly marked envelope may eliminate the proposal from consideration.

All proposals submitted shall be binding for sixty (60) calendar days following the due date, unless the vendor(s) upon request of the City agree to the extension.

Opening of Proposals

Proposals will be opened and read publicly on Friday, October 16, 2015 at 10:00 A.M. Proposals will be evaluated and an award, if any, will be made to the proposer who best meets the requirements and is judged best able to provide Body Worn Cameras and Video File Maintenance for the Joplin Police Department.

Other Information

Joplin Police Department is not liable for any costs incurred in replying to the Request for Proposal. The City reserves the right to reject any and all proposals and to select the proposal considered most advantageous to Joplin Police Department.

Contacts

Questions concerning this Request for Proposal must be directed to:
Joplin Police Department
Attn: Captain Bob Higginbotham
303 E. 3rd Street
Joplin, Mo 64801

Mark sealed bids: "RFP-2015-15, October 16, 2015, Body Worn Cameras and Video File Maintenance Software"

Project Overview

Joplin Police Department is requesting sealed proposals from individuals, firms, partnerships, and corporations having specific experience in providing Body Worn Cameras and Video File Maintenance.

The successful vendor will provide Body Worn Cameras and Video File Maintenance for the Joplin Police Department located at 303 E. 3rd Street, Joplin, MO 64801.

Objectives

The objective of this RFP is to select the most competitive and qualified vendor capable of providing Body Worn Cameras and Video File Maintenance.

Scope of Services

Detailed Specifications

Video Resolution	480X720 or better
Recording Speed	30 Frames Per Second or better
Recording Format	MPEG-4, H.264 Codec, AVI Container
Lens Field of View	68 Degrees (Diagonal) or better
Date and Time Stamp	GMT or Local Time. Embedded on Video
Environmental Conditions	
Minimum Working Temperature	– 4° F (– 20° C) or better
Maximum Working Temperature	+ 122° F (+ 50° C) or better
Recommended Storage	+ 68° F (+ 20° C) < 75% Relative Humidity or better
Water Ingress Testing	Waterproof, Non-Submersible (IPX5) or better
Drop Testing	Minimum 10' Onto Hard Surface or better
Battery	
Type	Lithium-Ion (Non-Removable)
Recording Life	5 Hours at SD, 3 Hours at HD or better
Standby Life	72 Hours or better
Charge Cycles	
Recharge Time from Empty	3 Hours or better
External Battery Pack Compatible	Yes
Storage	
Raw Storage Capacity	16 GB (Non-Removable) or better
Video Storage Capacity	12hr at SD Resolution, 6hr at HD Resolution or better
Design	
Dimensions (without clip)	3" × 2.1" × .85" (76 mm x 53mm x 22mm) or better
Weight (without clip)	2.8 oz. (79 g) or better
Certifications	
FCC Class B	Yes
CE 2004/108	Yes
RoHS	Yes
WEEE	Yes
Environment Testing	Water Ingress: IPX5 (Non-Submersible) or better
Warranty	
Manufacture Warranty	Three Years or better

File Management
A fully network capable software system that allows for the retrieval, storage and management of video files.
A customizable retention period that automatically removes unwanted videos.
Videos may be marked to be saved and held for an indefinite period of time.

Users have unique login ID and password for download.
When the download is complete, the memory is cleared so it is ready to record again.

Administrator Rights
Administrators have access to search for videos by officer, case number or date and time.
Ability to review and make copies of video files as needed.
When an administrative task is preformed, such as copying or deleting a video, the database log records the date, time, user ID and purpose for accountability.

Several layers of security protection to ensure chain of custody and evidence protection.
The videos can only be downloaded to a specific installation. If the camera were to be lost or stolen, the video files cannot be downloaded to another installation.
All future updates are provided free of charge.

Video Security
Several layers of security to prevent unauthorized access or manipulation of video files.
FIPS 140-2 level 1 compliant.
The camera can have no removable media.
Device level security to prevent unauthorized access to the video files stored on the camera.
The camera must utilizes a cryptographic hash digital certificate to ensure the video integrity has not been compromised during the transfer.

Video files recorded on cameras can only be downloaded with the proprietary management system.

Access to the video file storage location is secured using windows NTFS file security.

Chain of custody is maintained by the digital signature process which prevents individuals from altering, editing or otherwise modifying any segment of video files.

Video Files can only be deleted by a System Administrator.
A Master Log documents all activities associated with each video file.
All video files recorded on the cameras are date and time stamped.
The date and time stamp is automatically synchronized with an internet based time server to ensure absolute accuracy.

The system allows for the creation of individual user login accounts and security levels to prevent unauthorized access.

Cloud-Option

It is not necessary that a Cloud Option be offered, but if one is, it should be CJIS compliance with state laws, and regulations.

Training

Please include all pricing for training of the use of the Body Worn Camera as well as training for the File Management Software. Training should be to be provided within 30 days of successful award of the contract.

Pricing Format

Please include pricing on a per unit basis. If price discounts are available based upon quantity of units purchased, also include the discount as well as at what quantity those discounts would apply. Also include pricing for training as well as pricing for the video file maintenance software.

III. TERMINATION OF AGREEMENT

The City reserves the right to terminate or suspend this Agreement at any time, with or without cause, by giving ten (10) days notice to Consultant in writing. In the event of termination, all finished or unfinished reports, or other material prepared by the Consultant pursuant to this Agreement, shall be provided to the City. In the event the City terminates prior to completion without cause, consultant may complete such analyses and records as may be necessary to place its files in order. Consultant shall be entitled to receive just and equitable compensation for any satisfactory work

completed on the project prior to the date of suspension or termination, not to exceed the payment ceiling set forth above.

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____

_____

Affiant