Request for Qualifications

The City of Joplin seeks to secure the services of an engineering firm to provide professional structural engineering analysis, design, and project management services for the rehabilitation of the parking garage structure located at 6th Street and Virginia Avenue in Joplin, MO. The structural engineering analysis and design services include using existing data from previous structural evaluations and performing any new analyses needed in order to provide and design the most cost-effective solution to rehabilitate the parking structure for continued safe use. The project management services include assembling documents for bidding the project following the City's procurement policy and providing inspection services for construction. The City envisions the selected firm to serve as an extension of its staff by providing supervision and oversight of the assigned project to analyze, design a plan, prepare bid documents, and oversee the assigned project through completion. It is the intent of the City to select and issue a notice to proceed to the most qualified firm by May 2021 and for plans to be ready for bidding by March 2022 with construction to follow.

The issues to be addressed by the qualified firm may include:

- Performance of all necessary land survey work to include: collection of data needed to complete design, establish property lines, right of way and/or easements, and, provide descriptions of same to be used on legal documents.
- Utilize previous structural studies and perform further studies to provide cost effective design solutions for the rehabilitation of the structure.
- Communicate with local businesses whose customers utilize the parking area and collect feedback for consideration during design and construction and work with businesses when scheduling construction.
- Preparation of bid documents, assistance with the bid process and submittal review services as necessary, project management and inspection personnel to provide technical expertise and construction management of the project

Selection Criteria: The City of Joplin will be selecting the consultant based on their qualifications of the Structural Engineer/project manager, the experience of the firm, available resources to complete the project, professional references, and responsiveness to the RFQ.

Criteria	Score
Experience & Technical Competence	*30*
Capacity & Capability	*20*
Proximity to and familiarity with Project	*15*
Past Record of Performance	*35*

The consultant shall submit with this RFQ the name and experience of any proposed sub-consultants. Including any cover letter, the entire document must be no more than 20 pages in length. Consultants should submit four copies of their qualifications and experience to the fourth floor of City Hall located at 602 S. Main St Joplin, MO 64801 no later than 10 AM on March 16, 2021. The City staff may at its discretion choose to interview one or more consultants prior to making a selection.

Please feel free to contact Dakota Rusk, Traffic Engineer at (417) 624-0820 extension 598 or drusk@joplinmo.org with any questions you may have.