CITY OF JOPLIN
PUBLIC WORKS DEPARTMENT

REQUEST FOR QUALIFICATIONS
(RFQ)

FOR

RESIDENTIAL SOLID WASTE and RECYCLING PROCUREMENT CONSULTING SERVICES

SEALED QUALIFICATION SUBMISSION DEADLINE
NO LATER THAN 2:00 P.M., CENTRAL TIME, OCTOBER 1, 2025

RFQ 2025-15
RFQ FOR THE CITY OF JOPLIN PUBLIC WORKS DEPARTMENT – RESIDENTIAL SOLID WASTE and RECYCLING PROCUREMENT CONSULTING SERVICES

RFQ Number: 2025-15

Title: RFQ FOR THE CITY OF JOPLIN PUBLIC WORKS DEPARTMENT – RESIDENTIAL SOLID WASTE and RECYCLING PROCUREMENT CONSULTING SERVICES

Start Date: September 16, 2025

Submittal Deadline: October 1, 2025, 2:00 PM CDT

Contact: Daniel Johnson
Public Works Director 417-624-0820 x1500
DJohnso1@Joplinmo.org

CITY OF JOPLIN RFQ NO. 2025-15

REQUEST FOR QUALIFICATIONS (RFQ) FOR THE CITY OF JOPLIN PUBLIC WORKS DEPARTMENT – RESIDENTIAL SOLID WASTE and RECYCLING PROCUREMENT CONSULTING SERVICES

RFQ Issued: September 16, 2025
Submittal Deadline: October 1, 2025, prior to 2:00 PM

Requested by:

Public Works Department

602 S. Main St
Joplin, MO 64801
(417) 624-0820

ADVERTISEMENT

NOTICE TO SUBMITTERS

RFQ No. 2025-15
REQUEST FOR QUALIFICATIONS (RFQ) FOR THE CITY OF JOPLIN PUBLIC WORKS DEPARTMENT – RESIDENTIAL SOLID WASTE and RECYCLING PROCUREMENT CONSULTING SERVICES

The City of Joplin, Missouri is accepting qualifications for highly qualified, capable, and experienced professional service firms ("Firms" or "Firm") to provide procurement services for residential solid waste/recycling collection services, disposal, and processing services. Sealed qualification packages shall be addressed to the Public Works Director and received at City Hall at 602 S. Main Street, Joplin, MO, prior to 2:00 pm on Wednesday, October 1, 2025. RFQs not received by this time and date will be rejected.

REQUEST FOR QUALIFICATIONS

I. INTRODUCTION

The City of Joplin is soliciting a firm to provide procurement services for residential solid waste and recycling collection services, disposal, and processing services. The following sections describe the required professional services as well as instructions for preparing and submitting a statement of qualifications.

II. BACKGROUND

Joplin is a city in Southwest Missouri located on historic Route 66 approximately 70 miles southwest of Springfield, MO and 115 miles northeast of Tulsa, OK along the I-44 corridor and has an estimated population of 53,605 according to the 2024 census. The current residential solid waste services the City of Joplin receives are solid waste collection, voluntary curbside recycling collection and curbside bulky item pickup.
The City of Joplin's current Residential solid waste contract is effective until June 30, 2026. Approximate customers served with solid waste services are Residential Accounts (18,500), Residential Curbside Recycling Accounts (1,650).

III. PROCUREMENT GOAL

The desired outcome is to secure the best residential solid waste management services for the City of Joplin at the best value for the residential solid waste customers, ensuring the best deal has been acquired. The selected firm will work with Public Works Department leadership to manage the procurement of a new contract for residential solid waste services.

IV. PROPOSED PROJECT SCOPE COMPONENTS

1. Project Administration: Consultant shall be responsible for project initiation and management throughout the life of the Consulting Services Agreement.
2. Data Collection: Gather data relevant to the procurement of the solid waste service contract. Review objectives of the solid waste contract with City staff and project management.
3. RFQ Development: Hold a strategic workshop(s) that covers resources necessary for the development of the RFQ for solid waste services selection and meet with city representatives to confirm project and community needs. Example of topics include:
    - Residential base services
    - Recycling services
    - Acceptable and unacceptable materials
    - Optional services
    - Cart specifications (Ownership and maintenance)
    - Price structure and adjustments
    - Franchising
    - Transition plan, if necessary
    - Performance standards
    - Billing services

4. Draft RFQ: Develop a Draft RFQ for Residential Solid Waste and Recycling Services.
5. Final RFQ: Prepare a Final RFQ for the procurement of Solid Waste and Recycling Services.
6. Solicitation Support: Assist with the solicitation of RFQ for Residential Solid Waste Services, proposal evaluations, and facilitate interviews with candidates
7. Agreement review support: Evaluate draft proposals and supporting documentation for accordance with regulatory requirements, City objectives, and the Collection Services Agreement.
8. Negotiations Assistance: Support City in negotiations with selected solid waste provider.
9. Provide updates to City Council at important milestones during the procurement process

V. CONSULTANT SOQ PREPARATION AND SUBMITTAL INSTRUCTIONS

Consultants wishing to be considered for the referenced project are required to prepare and submit their Statement of Qualifications (SOQ). Submit the completed SOQ in paper form (described below) by the date and time specified below. The City of Joplin is seeking to contract with a competent consulting firm which has experience in the following areas:

- Experience with Procurement of Solid Waste Contracts for Municipalities.
- Consultant's understanding and technical approach to procurement.
- Availability and experience of the consulting team.
- Ability to complete the procurement of services in a timely manner.

Please submit one (1) hard copy containing the SOQ document. Note that the City will not review or consider any information provided that is not specifically requested below.
Deliver the 1 hard copy in a sealed envelope addressed to the Public Works Director located in City Hall at 602 S. Main Street, Joplin, Missouri 64801, prior to 2:00 p.m. on October 1, 2025. All submittals must be labeled on the cover sheet with Firm's name and '*Request for Qualifications for the City of Joplin Public Works Department-Residential Solid Waste and Recycling Procurement Consulting Services'.* Late submittals will not be considered.

VI. EVALUATION CRITERIA

The proposals received will be evaluated and ranked according to the following criteria.

Evaluation Criteria	Maximum Points
Qualifications of Firm	40
Technical Approach	15
Experience of Project Team	25
Completion of Project in a Timely Manner	20
Total	100

For this RFQ, Respondent's qualifications will be evaluated, and the most qualified Respondent will be selected, subject to negotiation of fair and reasonable compensation.

VII. POLICY ON NONDISCRIMINATION ON THE BASIS OR DISABILITY

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the City of Joplin does not discriminate on the basis of disability in the admission of or access to, or treatment or employment in, its programs, activities, or services.

For information regarding rights and provisions of the ADA or Section 504, or to request reasonable accommodations for participation in City programs, activities, or services contact:

City of Joplin Human Resources Division
602 South Main
Joplin, Missouri 64801
(417) 624-0820 ext. 1211

XI. NO LOBBYING

Respondent acknowledges and accepts that from the date of issuance of the RFQ until a final decision has been made by the City, it will not take any action, make any effort or support, or engage others on its behalf to take actions or efforts with attempt to influence the decision-making process for his RFQ in the favor of the respondent. This includes direct contact with the City Council, City Manager and City staff of the City of Joplin, Joplin Chamber of Commerce/IDA, and others who may be engaged in the process. Additionally, the respondent acknowledges and accepts that it will not attempt to use public communication such as the news media, social media, etc. as a means of attempting to influence the RFQ evaluation or decision-making process. Any respondent violating any of the aforementioned conditions is subject to immediate disqualification from consideration.

XII. DISBARMENT

By submitting qualifications, the respondent certifies that it is not currently disbarred from submitting qualifications for consulting services agreements issued by any political subdivision or agency of the State of Missouri or the Federal government, and that it is not a person or entity that is currently debarred from submitting qualifications for consulting services agreements issued by any political subdivision or agency of the State of Missouri or the Federal government.

APPENDIX A

PROPOSED PROCUREMENT SCHEDULE

REQUEST FOR QUALIFICATIONS (RFQ) FOR CITY OF JOPLIN PUBLIC WORKS DEPARTMENT – RESIDENTIAL SOLID WASTE and RECYCLING PROCUREMENT CONSULTING SERVICES

RFQ NO. 2025-15

Advertisement	**September 16, 2025**
Qualifications Due (prior to 2:00 PM)	**October 1, 2025**
Evaluation Committee Meets	**October 2, 2025**
Final Selection	**October 3, 2025**