Finance Department
602 S. Main Street
3rd Floor
Joplin, Missouri 64801
(417) 624-0820
Fax (417) 624-4620

REQUIREMENTS FOR GENERAL BUILDER BUSINESS LICENSE

*A City of Joplin, Missouri GENERAL BUILDER seeking to perform **commercial** building and remodeling:*

1. **$10,000 License & Permit Bond**
   This is sometimes called a Surety Bond. The bond can be purchased from an insurance company.

2. **Certificate of Public Liability and Worker's Compensation Insurance**
   Liability Insurance-The City of Joplin must be listed as the certificate holder. The coverage must be at least $300,000 combined single limits for bodily injury or property damage.

   Worker's Compensation-Contractor with more than one employee must provide proof of worker's compensation insurance. Otherwise, only liability insurance is required.

3. **General Builder Business License Fee**
   The fee for a General Builder business license is $500.00 per year. The City of Joplin license year runs from April to April. The fee is due on April 15th each year.

The City of Joplin will accept payment by check, cash, Visa or MasterCard. Upon completion of these three requirements, work in the City of Joplin may start immediately.

IMPORTANT: Subcontractors cannot work under a General Builder's business license. Each Subcontractor must have a City of Joplin Subcontractor business license.

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REQUIREMENTS FOR GENERAL CONTRACTOR BUSINESS LICENSE

A City of Joplin, Missouri GENERAL CONTRACTOR seeking to perform ***residential*** *building and remodeling:*

1. **$10,000 License & Permit Bond**
   This is sometimes called a Surety Bond. The bond can be purchased from an insurance company.

2. **Certificate of Public Liability and Worker's Compensation Insurance**
   Liability Insurance-The City of Joplin must be listed as the certificate holder. The coverage must be as least $300,000 combined single limits for bodily injury or property damage.

   Worker's Compensation Insurance-Contractor with more than one employee must provide proof of worker's compensation insurance. Otherwise, only liability insurance is required.

3. **General Contractor Business License Fee**
   The fee for a General Contractor business license is $200.00 per year. The City of Joplin license year runs from April to April. The fee is due on April 15th each year.

The City of Joplin will accept payment by check, cash, Visa or MasterCard. Upon completion of these three requirements, work in the City of Joplin may start immediately.

IMPORTANT: Subcontractors cannot work under a General Contractor's business license. Each Subcontractor must have a City of Joplin Subcontractor business license.

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REQUIREMENTS FOR SUBCONTRACTOR BUSINESS LICENSE

A City of Joplin, Missouri SUBCONTRATOR is a contractor seeking to perform ***specialty work****:*

1. **$10,000 License & Permit Bond**
   This is sometimes called a Surety Bond. The bond can be purchased from an insurance company.

2. **Certificate of Public Liability and Worker's Compensation Insurance**
   Liability Insurance-The City of Joplin must be listed as the certificate holder. The coverage must be as least $300,000 combined single limits for bodily injury or property damage.

   Worker's Compensation Insurance-Contractor with more than one employee must provide proof of worker's compensation insurance. Otherwise, only liability insurance is required.

3. **Subcontractor Business License Fee**
   The fee for a Subcontractor business license is $150.00 per year. The City of Joplin license year runs from April to April. The fee is due on April 15th each year.

The City of Joplin will accept payment by check, cash, Visa or MasterCard. Upon completion of these three requirements, work in the City of Joplin may start immediately.

IMPORTANT: Subcontractors cannot work under a General Contractor's license. Each Subcontractor must have a City of Joplin Subcontractor license.

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REQUIREMENTS FOR MASTER ELECTRICAL & PLUMBER BUSINESS LICENSE

*A first time **Master Electrical & Plumber** must provide a copy of Block test scores and the scores must be reviewed by the City of Joplin Building Department prior to issuance of this type of business license*:*

1. **$10,000 License & Permit Bond**
   This is sometimes called a Surety Bond. The bond can be purchased from an insurance company.

2. **Certificate of Public Liability and Worker's Compensation Insurance**
   Liability Insurance-The City of Joplin must be listed as the certificate holder. The coverage must be as least $300,000 combined single limits for bodily injury or property damage.

   Worker's Compensation Insurance-Contractor with more than one employee must provide proof of worker's compensation insurance. Otherwise, only liability insurance is required.

3. **Master Electrical & Plumber Business License Fee**
   The fee for a Master Electrical & Plumber license is $150.00 for the first year and $100.00 each year thereafter. The City of Joplin business license year runs from April to April. The fee is due on April 15th each year.

The City of Joplin will accept payment by check, cash, Visa or MasterCard. Upon completion of these three requirements, work in the City of Joplin may start immediately.

*The City of Joplin Building Department is located in the same building as the City of Joplin Finance Department, but on the 4th floor.