FIRE TRAINING CHIEF/SPECIAL OPERATIONS

DEFINITION: Under limited supervision of the Fire Chief, plans and coordinates the training of the response personnel; supervises and instructs basic and in-service company training programs, driver training programs, and officer training programs; develops and supervises "train the trainer" and shift instructor programs.

ESSENTIAL FUNCTIONS: Essential functions include the following tasks, knowledge, skills, and abilities. Attendance and dependability are extremely important in this job. Other duties may be assigned as necessary.

TASKS:
Establishes, coordinates and directs the training program for departmental staff; observes activities and consults with command staff to identify training needs; carries out the training program.

Outlines the training programs, preparing material and develops methods of implementation; supervises trainees; instructs in basic, in-service and officer training programs.

Prepares schedules for participating personnel; makes arrangements for necessary equipment; orients personnel who are assisting in conducting a program; observes and evaluates performance of trainees in the proper application of firefighting techniques.

Presents information in the classroom; researches and evaluates new equipment; reviews, revises, and updates training reference material; keeps detailed records of all training; prepares reports and correspondence; participates in staff meetings to provide information on activity.

Develops and manages the Hazardous Material Response Team for the Joplin Fire Department. Coordinates the initial training of hazardous material technicians and develops the skill maintenance curriculum for personnel in accordance with Federal, State and Local requirements; Coordinates and schedules instructors and assists in maintaining the training records for personnel; coordinates local and regional drills and exercises; provides both written and verbal reports on the status of the program. Serves as the liaison with the state, local and regional government agencies, local users and transport agencies; will coordinate the hazardous materials equipment and supply inventory as well as the maintenance of equipment.

Develops and manages the various tactical rescue programs for the Joplin Fire Department including but not limited to trench rescue, confined space, high angle rescue, building collapse and auto extrication. Coordinates the initial training of all special operations programs and develops the skill maintenance curriculum for personnel in accordance with Federal, State and Local requirements; Coordinates and schedules instructors and assists in maintaining the training records for personnel;

coordinates local and regional drills and exercises; provides both written and verbal reports on the status of the program.

Assists in the development and management of the training division budget; supervises and facilitates in the instruction of new and regular drivers of apparatus; researches, prepares, submits and administers grants for training or operations division as directed by Chief; functions as an aide or safety officer to commanding officer at a fire alarm or other emergency.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of fire suppression principles, methods, techniques, and practices.
Knowledge of equipment requirements for effective fire suppression.
Knowledge of operating techniques, purpose, and use of various tools, equipment, vehicles, and apparatus used in fire suppression, rescue, and medical assistance operations.
Knowledge of first aid, C.P.R., and other basic emergency medical assistance techniques.
Knowledge of teaching principles, methods, and techniques.
Knowledge of City of Joplin fire safety codes and ordinances.

Skill in the utilization of applicable communications equipment used in emergency and non-emergency operations.
Skill in the utilization of applicable computer software and hardware.
Skill in following complex oral and written instructions, procedures, and guidelines.
Skill in establishing and maintaining effective working relationships.
Skill in preparing and conducting employee training programs.
Skill in applying basic or advanced emergency medical assistance techniques.

PHYSICAL REQUIREMENTS:

Requires sitting, standing, walking, bending, twisting, and kneeling; requires manual dexterity sufficient to operate all essential job related equipment such as vehicles, fire apparatus, or other specialized equipment; must be mobile and in appropriate physical condition such that departmental safety rules and the safety of self or others is not compromised while working; all fire employees are required to meet all applicable Federal, State, and Departmental physical fitness and physical training standards prior to and during employment; must be sighted and hearing to such a degree as to enable safe and effective job performance of essential functions. Work is performed in indoor and outdoor environments. Work may involve potential exposure to extreme weather conditions, extreme heat, unstable buildings and structures, hazardous chemicals and materials, emergency disaster situations, body fluids, infectious diseases and air and blood borne pathogens when responding to emergency and non-emergency incidents. Work requires the wearing of Self Contained Breathing Apparatus and confining equipment or gear for extended periods of time.

QUALIFICATIONS : Five years of professional fire suppression work experience. Must currently hold a position of Fire Captain or equivalent rank in the professional fire service at minimum. Must possess certification from an International Fire Service Accreditation Congress (IFSAC) or National Board on Fire Service Professional Qualifications (ProBoard) accredited agency as a Firefighter I, Firefighter II, Fire Service Instructor, Fire Officer I, Fire Officer II and Hazardous Materials Technician. Must possess at minimum an Associate of Science or Associate of Arts Degree in Fire Science, Fire Service Administration or a closely related field from an accredited college or university Must possess current Missouri EMT-Basic licensure OR eligibility to obtain Missouri EMT-Basic licensure prior to appointment. Must successfully complete a thorough background check. Must possess a valid driver's license.

Preferred Qualifications: Hazardous Materials Technician.

SALARY: $44,098 - $66,470/ Annual and excellent benefits

DEADLINE: Resumes will be accepted in addition to, but not in lieu of, a City application. Obtain required application from the City of Joplin Human Resources Office at 602 South Main Street in Joplin, MO. 64801. Open until filled, however 1st review date 11.16.12. The City of Joplin is an Affirmative Action, ADA and Equal Opportunity Employer